



Lone working from a Fixed Base

Risk Assessment Template

Note: The risks outlined here are typical and intended purely to prompt you in identifying your own specific risks. The list is not exhaustive, and you must ensure you thoroughly identify the risks present in your organisation.





Risk Assessment: [ORGANISATION NAME]

Lone working from a Fixed Base

[INSERT LOCATION]

(e.g. Shop, Factory, Warehouse)

Date Produced:

Date(s) Reviewed:

Next Review date:

Risk Matrix:		HIGH • MEDIUM • LOW				
Likelihood x Severity = Risk Rating		Likelihood				
		Certain(5)	Very Likely(4)	Likely(3)	May happen (2)	Unlikely (1)
Severity	Death (5)	25	20	15	10	5
	Major Injury (4)	20	16	12	8	4
	Over 7-day injury (3)	15	12	9	6	3
	Minor Injury (2)	10	8	6	4	2
	Negligible (1)	5	4	3	2	1



	Who might be harmed	Current Control Measures	Risk Rating (See Matrix)	Further Action Required	Person Responsible	Action Deadline	Completed Y/N
Medical Emergency (e.g. Cardiac Arrest)							
Travel incident from commute to / from place of work							
Violence or aggression from the public							



	Who might be harmed	Current Control Measures	Risk Rating (See Matrix)	Further Action Required	Person Responsible	Action Deadline	Completed Y/N
Falls from height							
Risk of injury from Manual handling (e.g. Deliveries, stacking shelves)							
Slips, trips and falls							



	Who might be harmed	Current Control Measures	Risk Rating (See Matrix)	Further Action Required	Person Responsible	Action Deadline	Completed Y/N
Slips, trips and falls							
Operation of heavy machinery							
Electric shocks from portable electrical equipment							



	Who might be harmed	Current Control Measures	Risk Rating (See Matrix)	Further Action Required	Person Responsible	Action Deadline	Completed Y/N
Incident from traffic movements (deliveries etc)							
Exposure to hazardous substances							
Contact with bleach and other cleaning chemicals							



	Who might be harmed	Current Control Measures	Risk Rating (See Matrix)	Further Action Required	Person Responsible	Action Deadline	Completed Y/N
Injury from falling objects							
Risk from travel away from fixed base (e.g. Business trip)							



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