

Risk Assessment Template

Lone Working as a Volunteer

Note: The risks outlined here are typical and intended purely to prompt you in identifying your own specific risks. The list is not exhaustive, and you must ensure you thoroughly identify the risks present in your organisation.



Risk Assessment: [Company Name]

Working as a Volunteer

[Insert Risk Profile]

Date Produced:

Date(s) Reviewed:

Next Review date:

Risk Matrix • High - Medium - Low						
Likelihood x Severity = Risk Rating		Likelihood				
		Certain (5)	Very Likely (4)	Likely (3)	May happen (2)	Unlikely (1)
Severity	Death (5)	25	20	15	10	5
	Major Injury (4)	20	16	12	8	4
	Over 7-day injury (3)	15	12	9	6	3
	Minor Injury (2)	10	8	6	4	2
	Negligible (1)	5	4	3	2	1

Risk Identified	Who might be harmed	Current Control Measures	Risk Rating (See Table)	Further Action Required	Person Responsible	Action Deadline	Completed Y/N
Medical Emergency (e.g. Cardiac Arrest)							
Robbery for donations							
Violence or aggression from the client / public							
Travel related incident, particularly in bad weather / in the dark							
Slips, trips and falls							



Risk Identified	Who might be harmed	Current Control Measures	Risk Rating (See Table)	Further Action Required	Person Responsible	Action Deadline	Completed Y/N
Risks specific to nature of volunteering <i>(eg cooking, cleaning, DIY)</i>							



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